

**WOLVERHAMPTON CCG**

**GOVERNING BODY**

**13 December 2016**

**Agenda item 16**

<b>Title of Report:</b>	<b>Summary – Wolverhampton Clinical Commissioning Group(WCCG) Audit and Governance Committee (AGC) - 15 November 2016</b>
<b>Report of:</b>	Jim Oatridge – Chair, Audit and Governance Committee
<b>Contact:</b>	Claire Skidmore – Chief Finance and Operating Officer
<b>Governing Body Action Required:</b>	<input type="checkbox"/> <b>Decision</b> <input checked="" type="checkbox"/> <b>Assurance</b>
<b>Purpose of Report:</b>	<ul style="list-style-type: none"> <li>To provide an update of the WCCG Audit and Governance Committee to the Governing Body of the WCCG.</li> </ul>
<b>Public or Private:</b>	This Report is intended for the public domain.
<b>Relevance to CCG Priority:</b>	The AGC delivers its remit in the context of the CCG’s priorities in order to provide assurance to the Governing Body of the robustness of system and process.
<b>Relevance to Board Assurance Framework (BAF):</b>	
<ul style="list-style-type: none"> <li><b>Domain 1: A Well Led Organisation</b></li> </ul>	<p>The AGC is accountable to the group’s governing body and its remit is to provide the governing body with an independent and objective view of the group’s systems, information and compliance with laws, regulations and directions governing the group. It will deliver this remit in the context of the group’s priorities, as they emerge and develop, and the risks associated with achieving them.</p> <p>The AGC shall critically review the group’s financial reporting and internal control principles and ensure</p>



	that an appropriate relationship with both internal and external auditors is maintained.
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## 1. BACKGROUND AND CURRENT SITUATION

### 1.1 Appointment of Committee Member

A report was presented to the Committee following the recruitment to the current vacant lay member position. The successful candidate has been appointed following Committee approval.

### 1.2 Internal Auditors Progress Report

The Internal Auditors Progress Report gave an update on the progress of internal audit work against the 2016/17 plan. Also presented were the Contract Management Report and the IT Risk Diagnostic Assessment and Benchmarking Report and recommendations and management actions were noted by the Committee.

### 1.3 Internal Audit Report – Audit Follow Up

The Internal Audit Follow Up Report was presented following the agreement to pick up the audit recommendations from the previous auditors. The majority of these recommendations have now been implemented and target dates are identified for the remaining actions (none of these are high risk items).

### 1.4 External Audit Update

A verbal update was given to the Committee, work is ongoing in preparation for the 2016/2017 audit.

### 1.5 Local Counter Fraud Specialist Progress Report

The Committee received an update from the local counter fraud specialist which detailed progress against the 2016/17 work programme.

### 1.6 Local Security Management

A report in relation to Security Management was presented to the committee and noted as work in progress. Policies are in final design stages in readiness for committee ratification.

### 1.7 Risk Register Reporting /Board Assurance Framework.

There is ongoing work in this area to redesign reporting and promote staff awareness of risk. This is being undertaken by the Director of Nursing.

### 1.8 Annual Governance Statement

Mr McKenzie presented to the Committee a report and template for the Annual Governance Statement that will need to be completed for the CCG.

### 1.9 Financial Control Environment Assessment Submission, update on actions

The report was provided to the Committee for information. Submissions have been made to NHSE as required.



1.10 Losses and Compensation Payments – Quarter 2 2016/17

No losses or special payments were reported in quarter 2 2016/17. The Committee were asked for approval for the disposal of a nil residual value asset. This was agreed.

1.11 Suspensions, Waiver and Breaches of SO/PFPS

There were no suspensions of SO/PFPS in quarter 2 2016/17.

1.12 Receivables/Payables Greater than £10,000 and over 6 months old

The Committee noted that as at 30 June 2016, there were 4 receivables and 18 payables over £10,000 and greater than 6 months old.

## 2. KEY RISKS AND IMPLICATIONS

2.1 The Audit and Governance Committee will regularly scrutinise the risk register and the Board Assurance Framework of the CCG to gain assurance that processes for the recording and management of risk are robust. If risk is not scrutinised at all levels of the organisation, particularly at Governing Body level, the CCG could suffer a loss of control with potentially significant results.

## 3. RECOMMENDATIONS

The Governing Body of Wolverhampton CCG is asked to:

- **Receive** this report and **note** the actions taken by the Audit and Governance Committee

**Name:** Claire Skidmore

**Job Title:** Chief Finance and Operating Officer

**Date:** 17 November 2016

